



CITY OF MIDDLETOWN, NEW YORK APPLICATION FOR SIDEWALK/OUTDOOR CAFÉ PERMIT

I, the undersigned, do hereby make application for a Sidewalk and Outdoor Café Permit in the City of Middletown, New York, pursuant to Chapter 475 §28 of the Code of the City of Middletown

Name of Applicant _____

Address of Applicant _____

Phone Number of Applicant _____

Name of Business _____

Address of Business _____

Phone Number of Business _____

Days of the Week Café will Operate _____

Hours of Operation _____

Will Alcoholic Beverages be served outside? Yes No

If Yes: Do you have a license from the New York State Liquor Authority for serving outside
 Yes No

On a separate sheet of paper, please indicate the following information:

- The number of tables and chairs desired for the area of the outdoor or sidewalk cafe, and a drawing or rendering of positions of tables and chairs relative to entrances and exits of the outdoor or sidewalk cafe and the main establishment to which the outdoor or sidewalk cafe is appended, and relative to the sidewalk.
- A description of facilities and equipment to be used, including whether music is to be played and what devices are needed for the provision of such music, when applicable.
- A site plan and property survey map, drawn to scale and prepared by a licensed surveyor and/or engineer, showing proper clearance around ingress and egress to the building and to fire safeguards, and also showing proper amount of clearance on the sidewalk for pedestrian traffic. The map must also indicate property lines and which property is owned by the applicant (or by the applicant's landlord) and which property is owned by the City (and if the property is not owned by the applicant, then the landlord's consent to the application must be indicated on the application).

- An indication of all fixtures such as fencing, decking, awnings and/or planters to be used, and an indication of whether or not they will be removed when the outdoor or sidewalk cafe is closed.

Proof of insurance, indemnifying the City of Middletown in an amount no less than one million dollars, must be submitted with this application.

A non-refundable application fee of fifty (\$50.00) dollars must be submitted with this application. The application must be returned to the Office of the City Clerk, City Hall, 16 James Street, Middletown, NY 10940.

By signing this application, the applicant agrees to all the provisions of Chapter 475 §28, a copy of which is attached to this application.

Signed: _____

Date: _____

If not owner of the property please have owner sign below:

Owner Name: _____

Signed _____

Date _____