

Community Development Agency Meeting Minutes

Tuesday, October 3, 2017

7:45 PM; Common Council Chambers

Meeting called to order by Paul Johnson

Roll Call – Paul Johnson, Thomas Burr, Jude Jean-Francois, Gerald Kleiner, Vanessa Morales-Cid, Kate Ramkissoon, J. Miguel Rodrigues, Kevin Witt

Absent: Joseph DeStefano, Joseph Masi

Also present: Maria Bruni, Donald Paris, Patricia Racine

Approval of Minutes – 08/15/17

Motion to approve minutes made by Ramkissoon; seconded by Jean Francois

Motion Carried: 8-0

Financial Report – See attached

2018 Budget explanation. The budgets going from 2018 forward are based on the rehabilitation and sale of three houses per year.

Motion to accept made by Kleiner seconded by Jean Francois

Motion Carried: 8-0

Executive Director's Report –

We are moving towards closing on the three houses. There are signs that went up on the properties to advertise the program. 182 Cottage is under contract and they are working on clearing up something that came up on the title. 20 Amchir is under contract and we are close to having 6 Harrison under contract. The attorneys are working out some things on the contract. There are signs that went up on the properties to advertise the program. We are preparing the next batch of houses and at the next meeting I will be able to tell you more about them.

Johnson: These projects are on schedule as anticipated?

Bruni: Yes, except for some minor to be expected back and forth with the bank. There are other grants available to some of the homeowners from the county and the state.

Witt: You had mentioned that you were looking to combine the three houses under one contractor. Were you pleased with how that went?

Bruni: Very, the contractor was the lowest bid. He had enough crew to work on all three houses. We are very pleased with the result.

Jean-Francois: Will you try to do more houses?

Bruni: We would like to. We'll have to see how much work the next batch needs and perhaps we can add 1 or 2 more. We're going to try our best to push out more in a manageable way.

Burr: Any problems with the appraisals?

Bruni: No.

Bills and Communications –

Legal Services \$3538.98

Community Capital extension fee \$910.00

Quality Signs \$403.50

Home Depot \$5.41

Community Capital \$4906.92

Motion to approve made by Ramkissoon; seconded by Burr

Motion carried 8-0

Old Business –

New Business –

Resolution to approve budget and submit to New York State via PARIS System

Motion made by Ramkissoon; seconded by Burr

Motion carried 8-0

Adjournment

Motion made by Ramkissoon; seconded by Burr

Motion carried 8-0

Meeting adjourned: 7:50