



APPLICATION FOR REAL PROPERTY TAX
EXEMPTION FOR COMMERCIAL, BUSINESS OR INDUSTRIAL PROPERTY
(Real Property Tax Law, Section 485-b)

(Instructions for completing this form are contained in Form RP-485-b-Ins)

1. Name and telephone no. of owner(s)
\_\_\_\_\_
\_\_\_\_\_

2. Mailing address of owner(s)
\_\_\_\_\_
\_\_\_\_\_

Day No. (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_

Evening No. (\_\_\_\_) \_\_\_\_\_

3. Location of property (see instructions)

Street address
\_\_\_\_\_
City/Town

Village (if any)
\_\_\_\_\_
School district

Property identification (see tax bill or assessment roll)

Tax map number or section/block/lot \_\_\_\_\_

4. Description of property for which exemption is sought:

a. \_\_\_New construction \_\_\_Alteration \_\_\_Installation \_\_\_Improvement

b. General description of property (if necessary, attach plans or specifications):

c. Type of construction: \_\_\_\_\_

d. Square footage: \_\_\_\_\_

e. Total cost: \_\_\_\_\_

f. Date construction, alteration, installation or improvement was started: \_\_\_\_\_

g. Date completed (attach copy of certificate of occupancy or other documentation of completion):
\_\_\_\_\_

h. Describe any real property replaced or removed in connection with the new construction, alteration, installation or improvement:
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

5. Use of Property.

a. Describe the primary use of the property and the type of business to be conducted. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Describe any other use or uses of the property. \_\_\_\_\_

c. Is any part of the real property used for a purpose other than buying, selling, storing or developing goods or services; the manufacture or assembly of goods or the processing of raw materials; or hotel or motel purposes? \_\_\_Yes \_\_\_No

d. If yes, describe in detail the other use or uses of the property and state the extent to which the property is so used (e.g., 30% of floor space, 25% of income, etc.).

6. Other exemptions.

a. Is the property receiving or has it ever received any other exemption from real property taxation? \_\_\_Yes \_\_\_No

b. If yes, what exemption was received?\_\_\_\_\_ When? \_\_\_\_\_.

Were payments in lieu of taxes made during the term of that exemption? \_\_\_\_\_

If so, attach a schedule showing the amounts and dates of such payments, and the purposes for which such payments were made (i.e., school district, general municipal, etc.). Also attach any related documentation, such as a copy of the agreement under which such payments were made.

**Certification**

I, \_\_\_\_\_, hereby certify that the information on this application and any accompanying pages constitutes a true statement of facts.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FOR ASSESSOR'S USE**

1. Date application filed: \_\_\_\_\_ 2. Applicable taxable status date: \_\_\_\_\_

3. Action on application: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved

4. Assessed valuation of parcel in first year of exemption: \$ \_\_\_\_\_

5. Increase in total assessed valuation in first year of exemption: \$ \_\_\_\_\_

6. Amount of exemption in first year:

	Percent	Amount
County	_____	\$ _____
City/Town	_____	\$ _____
Village	_____	\$ _____
School District	_____	\$ _____

\_\_\_\_\_  
Assessor's signature

\_\_\_\_\_  
Date