

Board of Estimate and Appropriations Meeting

Agenda

Date: August 14, 2019

Time: 4:00

Mayor's Office

1. Project: Asbestos Rubble Removal at Bolles Ave at the Psychiatric Center

On April 16, 2019 (Resolution # 87-19) the Common Council awarded a bid of \$1,024,000 to Gorick Construction Co. Inc. to clean up asbestos waste at the Psych. Center. On Jun 4, 2019 the Common Council approved an additional \$30,000 to support Grant Requirements provided by Barton Loguidice. The resolution did not call for setting up a capital line and the work began with a verbal authorization in lieu of a purchase order which would have flagged no funding. In any event Gorick Construction has completed a large part of the work totaling \$904,650 and needs to be paid prior to the next Common Council meeting on 8/20/19.

Solution:

Establish a capital line in the budget for \$1,054,000 (by amending resolution 87-19) and temporarily fund it for \$904,650 now to make the payment and have the Common Council vote on it retroactively at the next scheduled meeting on August 20, 2019. We need a resolution to amend.

Include the \$1,054,000 in the City's BAN II borrowings scheduled in early October 2019 to repay the general fund. There is a \$500,000 grant that is approved and depending on monies received between now and the BAN II borrowing this could be reduced.

I discussed this with Bond Council and based on the fact the hazardous material had to be disposed of for public safety, there is adequate fund balance, the work is completed and no intentional by passing of the normal process is present plus the work was done by the lowest qualified bidder this variance would be justifiable.

We will be making the above accounting entries and pay Gorick Construction on Monday Aug 12, 2019.

From	Amount	To
Gen Fund Balance #TBD	\$904,650	Capital Project, Bolles Ave Clean Up

Further a standard borrowing resolution that will cover the temporary and long term borrowing is submitted for approval.

Don Paris is requesting:

1. Amend Resolution 87-19 to include the words "Authorizing the establishment of a Capital line in the Budget" for the project already approved on April 16, 2019.
 2. Authorize the Fund Balance transfer of \$904,650 for the temporary borrowing until the City's BAN II is issued in early October. This will be included in the 2020 Cap Ex borrowing.
 3. Approve the borrowing resolution that covers both short and long-term borrowing.
2. T.D Bank has been the City's lead bank for a long time and receives all the tax and water/sewer fees. They also provide a "lock box" service that is operated by a third party vendor called, "KLICK". Over the years when problems arise with the processing we cannot deal directly with KLICK because they are TD's vendor. KLICK is nationwide and frankly Middletown is a small customer to them and we rate pretty low on their priority list for service.

Over the past 3 years we have been talking to Orange Bank and Trust about using their lock box system. Early on their system couldn't handle the volume or interface very well with KVS. They have now upgraded and the extensive testing we did last year was very successful.

I am recommending we move the water/sewer banking to OBT using their lock box system with an eye towards moving the tax collections over also after a good long try out period in the range of 6 months to a year. If something doesn't work out we can always go back to TD as a safety belt.

Other Advantages

- Lower processing costs \$ 1,850 Annually
- Lower compensating balances by \$700,000 10,500 Annually
- Convenient around the corner for staff and Police escort
- Planned less down time

Don Paris is requesting an authorization and a resolution to move the water/sewer accounts from TD Bank to Orange Bank and Trust and that the Mayor be authorized to sign all documents relating to the transaction.

3. This item was not acted on at the July 15, 2019 meeting. Aymee Lopez of Middletown, NY damaged a fire hydrant and utility pole in November of 2018. Her insurance is requesting a full release of damages for a payment of \$3,809.66. DPW's cost to clean up the problem was \$7,407.24.

Don Paris is recommending taking the insurance check would be more productive than suing the driver. The Mayor needs authorization to sign the release.

4. The Chief of Police is requesting authorization to accept a \$13,110 award from the NYS Governors Traffic Safety Committee to support seat belt awareness. He is further requesting this payment be credited to budget line A.3124.103 which is police traffic services overtime.

5. The Chief of Police is requesting that the City of Middletown Common Council approve the following transfers within our 2019 budget lines:

From	Amount	To
A.3120.110 Part- time officers	\$40,000	A.3120.103 Overtime
A.3120.110 Part – time officers	\$10,000	A.3120.440 Repairs to equipment

6. Chris Brinckerhoff is requesting a resolution to accept the following donations to the Rec's and Park Department.

Metro Hardwood Floors, Camperships	\$1,000
Mid-City Transit, Disc Golf	\$ 400
Equilibrium Brewery for Disc Golf, Fancher Davidge Park	\$ 400

7. The Fire Department respectfully requests the Board of Estimate recommend and the Common Council approve a resolution to transfer the following monies WITHIN the 2019 Fire Department Operating Budget:

From:	Amount	To:
A.3410.202 Coats & Boots	\$ 5,000.	A.3410.200 Other Equipment
A.3410.204 Radio Systems	\$ 5,000.	A.3410.200 Other Equipment
A.3410.205 Rescue Equipment To enhance SCBA replacement program	\$ 6,600 .	A.3410.200 Other Equipment
A.3410.206 AFFF Foam	\$ 1,500.	A.3410.400 Contractual Services
A.3410.207 Equipment - Hose Firehouse Grants LLC	\$ 3,000.	A.3410.400 Contractual Services

8. Water and Sewer Adjustments TBD