

Board of Estimate and Apportionment Meeting Agenda

Agenda

Date: February 13, 2020

Time: 4:30 PM

Mayor's Office

1. Personnel Issue
2. In 2015 there was supposed to be a 6 year contract renewal agreement between the CSEA Employee Benefit Fund and the City covering group dental and vision benefits. They realized they didn't have a copy on file nor does the City.

Don Paris is asking for authorization for the Mayor to sign the extension covering the periods from 2015 through 2021. Rates and coverage have been correct. This is just covering misplaced paperwork.
3. J. Tawil is requesting approval for an amendment to B&L Engineering Contract for the replacement of a 20" WM and authorization for the Mayor to sign the amendment. The cost is \$63,000. The project totals \$557,000, with \$264,000 spent leaving a current balance of \$293,000.
4. The Police Chief is requesting a resolution authorizing him to sign a Memorandum of Understanding with the US Department of Justice governing how mutual aid is rendered during emergency situations.
5. I am requesting that the City of Middletown Common Council approve the following transfers within our 2020 budget lines:

From	Amount	To
A.3120.470 Building repairs	\$2,000.00	A.3120.200 Equipment

This transfer will cover the cost of a new water fountain including all labor.

6. The City of Middletown has used the professional services of JCO, Inc. since 2011 to provide the management services and act as a chief operator of the Water Treatment Plant.

JCO, Inc. is intimately familiar with the operation of the plant and based on that experience, we are satisfied with JCO, Inc.'s performance.

It should be noted that JCO has not raised their monthly fees since their initial professional engagement with the City in 2011.

J. Tawil is requesting that the Board of Estimate and Apportionment approve the enclosed proposal for professional services from JCO, Inc. for one year ending on 12/31/20 for the amount of \$8,750.00 per month.

7. Janet Gallo is requesting the following budget transfer to correct a budgeting error between principal and interest payments. This is fund balance neutral.

From	Amount	To
A.9000.701 Serial Bonds-Interest	\$7,251.00	A.9000.600 Serial Bonds-Principal
F.9000.701 Serial Bonds-Interest	\$6,351.00	F.9701.600 Serial Bonds-Principal
G.9000.701 Serial Bonds-Interest	\$3,498.00	G.9701.600 Serial Bonds-Principal
V.9711.601 Debt Service-General Interest	\$7,251.00	V.9710.601 Debt Service-General Principal
V.9713.601 Debt Service-Water Interest	\$6,351.00	V.9712.601 Debt Service-Water Principal
V.9715.601 Debt Service-Sewer Interest	\$3,498.00	V.9714.601 Debt Service-Sewer Principal
V.5033 Debt Service-General Interest	\$7,251.00	V.5032 Debt Service-General Principal
V.5035 Debt Service-Water Interest	\$6,351.00	V.5034 Debt Service-Water Principal
V.5037 Debt Service-Sewer Interest	\$3,498.00	V.5036 Debt Service-Sewer Principal

8. In 2012 the Common Council approved a resolution closing various capital projects. This resolution should have included grants and donations but it did not. Janet Gallo is requesting a resolution to close these projects dating back to the same period to get current for year-end 2019.

PROJ #	DESCRIPTION	DONATIONS	GRANT
659.900	COMMUNITY CENTER KITCHEN	359.34	
680.900	PLUMSTOCK FUND-REC DEPT	779.78	
766.900	INDUSTRIAL PARK INFRASTRUCTURE		30.77
827.470	UPGRADE ELEVATOR-CITY HALL		34,700.00
847.200	FIRE EQUIPMENT		78.65
848.200	EXPL PTRL DOG/K-9 VHCL		646.00
849.200	FIRE-SCOTT PACKS		375.00
850.200	POLICE-MOBILE PLATE READER		6.54
851.900	INT MUN AGRMT-URBAN REN		60.00
877.900	2008 URBAN RENEWAL PROJ		6,979.50
880.200	BYRNE GRANT		146.41
886.900	CRIME ANAL/INTER OFCR		101.40

Total \$44,263.39