

**Minutes of Meeting  
Board of Estimate and Apportionment**

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The Board of Estimate and Apportionment met in the Common Council Chambers on July 28, 2022 at 4:30 PM.

Members

Mayor DeStefano  
President Rodrigues  
Ald. Masi

Others Present

L.Liz  
J. Tawil  
R. McCormack  
R. Bertholf  
Ald. J. Kleiner

Virtual Attendance

1. J. Tawil is requesting from the Board of Estimate the approval of the amended contact with CDM Smith for the review of the Town of Wawayanda Dolsontown Corridor Development DGEIS, increasing from \$25,000 to \$50,000 and the authorization for the mayor to sign. CDM spent \$35,000 to review and prepare comments to the DGEIS thus far.
- 1a. Jacob Tawil is requesting from the Board of Estimate to authorize the Treasurer to transfer 25,000 from Fund Balance to cover the additional cost inquired from the CDM Smit Contract for The Dolsontown Corridor Development DGEIS.

FROM	AMOUNT	TO
General Fund Balance	\$25,000	A.1490.400 Contractual Services

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

- 2 As you are aware, the City water taking permit issued by the DEC has several conditions that must be implemented per a defined timeline.

Some of the permit conditions requires the City to install water meters and stream flow gauges at City reservoirs.

The enclosed report from CDM Smith evaluated different meters and gauges and they make a recommendation to select Trimble for equipment at Mill Pond and Indigot in the amount of \$30,000. Equipment will be purchased under Source Well contract and will be installed by DPW. The remainder of flow meters and gauges at Kinch and Shawangunk reservoirs are being included in two Capital Projects for the upgrade of both Kinch and Shawangunk dams.

Jacob Tawil is respectfully requesting a transfer of funds from the Water Fund Balance to Water Contractual, F.8310.400, to cover this cost.

FROM	AMOUNT	TO
Water Fund Balance	\$30,000.00	F.8310.400 Water Contractual

Upon a motion duly made by Ald. Masi and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

- 3 Jacob Tawil is requesting authorization for a bond resolution in the amount of \$8,500,000.00 for the construction of the raw water line replacement from Kinch Reservoir to Shawangunk Reservoir. This bond resolution is required in order for the City to apply for the WIIA Grant through NYS/SRF.

If successful, the grant will fund 60% of the project, up to a maximum amount of \$5,000,000.00.

This WIIA grant application submission deadline is September 9, 2022 and will require SEQRA completion and adoption of this bond resolution. Mr. Tom Myers, our bond counsel, must be involved in the formulation of the bond resolution as recommended by SRF

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

4. Jacob Tawil is requesting from the Board of Estimates the approval of the enclosed proposal from CPL dated July 22, 2022 in order to place concrete monuments at the newly created lot for the Mountain Ave tank. Part of the new lot is being purchased from the Carmelites and is in the Town of Wallkill.

The requested fee of \$3,500 will be funded from the available project funding line.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

- 5 Jacob Tawil is requesting approval of the attached proposal from CPL dated July 22, 2022 for the High Barney water storage tank for a survey and easements for execution by the property owner to ensure continuous access to High Barney tank site from Karen Drive. The requested amount is \$4,000.

At this point, available project funding will be utilized to cover this expense once approved by the BOE and Common Council.

Upon a motion duly made by mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

6. The Recreation Department is requesting from the Board of Estimates the approval for Fred Isseks to use the Kiwanis Shelter for a Middletown High School Class of 1960's & 1970's reunion on August 6<sup>th</sup>,2022 and to allow the beer to be served during the event.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

- 7 The Recreation & Parks Department was given a donation in the amount of \$615.00 from American Lung Association - Pow'r Against Tobacco for August 13, 2022 Finding Nemo movie night .

Raelynn Bertholf is requesting from the Board of Estimates to accept this donation and authorize the Treasurer to deposit the donation into revenue budget line A.2705.00 Gifts & Donations and increase budget line A.7321.450 Special Programs Materials & Supplies.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

8. The Police Department received the below listed donations from local businesses supporting our National Night Out Against Crime.

Chief Ewanciw is requesting from the Board of Estimate permission to accept these donations into the Police Donation revenue line A.2705.06 for \$1,500

- 8A. Furthermore, Chief Ewanciw is also requesting to authorize the Treasurer to increase the A.3120.501 community expense line by \$1,500.

Ambers Sub Shop	\$250
Middletown Firefighters Professional Association	\$250
Middletown Housing Authority, LP	<u>\$1,000</u>
<b>Total</b>	<b>\$1,500</b>

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

9. *Amending Resolution # 98-22* -The Police Department received the below listed donations from local businesses supporting our National Night Out Against Crime.

Chief Ewanciw is requesting from the Board of Estimates permission to accept these donations into the Police Donation revenue line A.2705.06 for \$1,250.

- 9A. Furthermore, Chief Ewanciw is requesting to authorize the Treasurer to increase the A.3120.501 community expense line by \$1,250.

Heritage Financial Credit Union	\$250
Kiwanis Club of Middletown	\$250
Applebee-McPhillips Funeral	\$250
Middletown Professional Car Wash (operated by JW Car Wash Inc)	\$300
NYCOMCO	<u>\$200</u>
	<b>Total \$1,250</b>

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

10. The Police Department received a \$1,000 donation from the Animal Health Center for the purpose of supporting our youth programs and events.

Chief Ewanciw is requesting from the Board of Estimate permission to accept this donation into the Police Donation revenue line A.2705.06 by \$1,000.

- 10A. Furthermore, Chief Ewanciw is requesting to authorize the Treasurer to increase the A.3120.501 community expense line by \$1,000.

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

11. The Police Department received a \$250 donation from the Middletown Lions Club Animal for the purpose of supporting our Junior Police Academy.

Chief Ewanciw is requesting from the Board of Estimate for permission to accept this donation into the Police Donation budget line A.2705.06.

- 11A. Furthermore, Chief Ewanciw is request to authorize the Treasurer to increase the A.3120.468 Youth Police Academy line by \$250.

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES 3 NAYS 0

- 12. The Police Department received the below listed donations from local businesses supporting our National Night Out Against Crime

Chief Ewanciw is requesting from the Board of Estimate permission to accept these donations into the Police Donation revenue line A.2705.06.

- 12A. Furthermore, Chief Ewanciw is requesting to authorize the Treasurer to increase the A.3120.501 community expense line by \$1,250.

Boyce Excavating \$1,000
Middletown Lions Club \$250
Total \$1,250

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES 3 NAYS 0

- 13. Amending Resolution 97-22- Sergeant Welch has applied for a grant from Walmart for \$2,500 to assist in the planning and scheduling of vendors at our annual Kids Day and Night Out Against Crime events.

The funds have been awarded and Chief Ewanciw is requesting from the Board of Estimate that the money be added to the Police Donation line A.2705.06.

- 13A. Furthermore, Chief Ewanciw is requesting to authorize the Treasurer to to increase the A.3120.501 community expense line by the same amount.

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES 3 NAYS 0

- 14. The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2022, for STOP DWI funding for the contract dates of March 12, 2022 through January 1, 2023.

Chief Ewanciw was notified that the second enforcement period funding has been awarded in the amount of \$4,806, therefore requesting to authorize the Treasurer to add this fund to the STOP-DWI budget line within the Police Department Budget.

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES 3 NAYS 0

- 15. Leonora Liz is requesting from the Board of Estimate the authorization to transfer \$4,000 ARPA Funds to cover the remaining cost of COVID Related Expenses in the following matter:

To cover the cost of the remaining RBT consulting fees:

FROM	AMOUNT	TO
A.4785	\$ 2,500	A/F/G.8888.900

To cover the cost of Donald Paris financial reporting hours from February through July 2022:

FROM	AMOUNT	TO
A.4785	\$1,500	A.1325.100

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

16. Leonora Liz is requesting from the Board of Estimate to authorize the Mayor to sign the attached agreement with CPI-HR to provide services to the City with respect to the Patient Protection and Affordable Care Act.

Upon a motion duly made by Mayor DeStefano and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
3	0

17. Water/Sewer Adjustment: 49 Commonwealth Ave- Reduce to 40,000 gal 4/1/22  
225 Dolson Ave- Tabled- Need further clarification.

Upon a motion duly made by Chairman Masi and seconded by mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

Motion to adjourn @ 4:50 PM

Upon a motion duly made by Chairman Masi and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
3	0

Respectfully submitted,

Leonora Liz  
Secretary