

**Minutes of Meeting
Board of Estimate and Apportionment**

The Board of Estimate and Apportionment met in the Common Council Chambers on January 27, 2022 at 3:30 PM.

Members

Mayor DeStefano
President Rodrigues
Ald. Masi

Others Present

L. Liz	Ald. Kleiner
M Bruni	R. Bertholf
R. McCormack	Ald. Witt
W. Kelder	

1. The Recreation & Parks Department is requesting authorization for the Treasurer to transfer from the following accounts (total \$3,132.76) to account A.7020.450 General Recreation – Material & Supplies.

FROM	AMOUNT	TO
A.7180.100 – Personnel Services	\$2,265.76	A.7020.450 Gen. Rec. Materials & Sup.
A.7180.440 – Repair to Equipment	\$571.25	
A.7180.441 -Pools	\$295.75	

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
3	0

2. The City entered into an Inter-Municipal Agreement with the County of Orange and approved by the Common Council in March 2022, for STOP DWI funding for the contract dates of November 11, 2022 through January 1, 2023.

The Police Department was notified that the third enforcement period funding has been awarded in the amount of \$4,806, therefore Chief Ewanciw is requesting this funding be deposited in the STOP-DWI Revenue Line A.3333. These funds will be expended from line A.3141.103 through Stop DWI overtime entries.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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3. Maria Bruni is requesting authorization to accept DASNY Grant #25220/Acquisition of Various Properties in Downtown Middletown in the amount of \$1,000,000.00, and to authorize the Mayor, as the sole signatory, to sign any and all documents pertaining to this grant. This grant will be applied to the Downtown Infill Project for the acquisition of properties related to this project.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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4. Maria Bruni is requesting the following transfers within the 2022 Paramount Budget.

From	Amount	To
A.7010.470	\$3,000.00	A.7010.200
Repairs to Building		Equipment

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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5. Maria Bruni is requesting the approval of Young Explosives Fireworks Exhibition agreement and to authorize the Mayor to sign the 2023 agreement.

The 2023 fireworks display will be held on Saturday, July 1, 2023 at Fancher Davidge Park. This item is a budgeted item. Upon consultation with our corporation counsel Mr. Smith this service is deemed as a professional service.

Upon a motion duly made by President Rodrigues and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
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6. Jacob Tawil is respectfully requesting a resolution to award the following bids for surplus vehicles auctioned off through Auctions International:

2008 Ford Crown Vic (VIN#2FAHP71V88X1J9143) - \$1,150.00

2011 Ford Crown Vic (VIN#2FABP7BV7BX109247) - \$1,425.00

2006 Chevy Tahoe/Police Vehicle (VIN#1GNEK13Z66R155650) - \$2,425.00

2007 Ford Crown Vic (VIN#2FAHP71W27X148677) - \$1,175.00

2006 Chevy Tahoe/Police Vehicle (VIN#1GNEK13236R157484) - \$1,475.00

Total \$7,650.00

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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7. Jacob Tawil is requesting the following transfers below:

\$35,000.00 transfer is needed to cover Chemicals needed for the Waste Water Treatment Plant. Balance of account is at \$2,000.00 for remainder of the year.

- \$15,000.00 transfer is needed to cover Materials & Supplies needed for the Street Department for the remainder of the year due to rises in costs. Balance of account is at \$3,000.00 for the remainder of the year.

FROM	AMOUNT	TO
F.8330.440	\$35,000.00	F.8330.458
Repairs to Equipment		Chemicals

A.8160.440	\$15,000.00	A.5110.450
Repairs to Equipment		Materials & Supplies

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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8. The Fire Department respectfully requests the Board of Estimate recommend and the Common Council approve a resolution to transfer the following monies from the 2022 Fire Department Operating Budget:

From:	Amount	To:
A.3410.493	\$12,687.25	H.797.900
Training Field Improvements		Fire Operations & Safety Equipment

To provide the City's portion of the burn simulator training building project covered by the \$75,000 grant secured by Senator Skoufis.

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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9. Attached please find an agreement with Marshall and Sterling to provide Workers Compensation Services for 2023. There are no changes from the previous year.

City Clerk is requesting the Board of Estimate authorize the contract and the Mayor to sign the agreement.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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10. Leonora Liz is requesting from the Board of Estimate to approve and submit an itemized statement in writing of the estimated revenue and expenditures of the General City Government, the Water Department and the Sewer Department other than amounts to be raised by taxation for County purposes, for fiscal year January 1, 2023 through December 31, 2023. Therefore, seeking from the Common Council to approve and adopt the 2023 Annual Budget as following:

Description:	General Fund	Water Fund	Sewer Funds
Revenue	\$23,206,767	7,263,594	\$5,768,935
Expense	\$45,517,734	7,263,594	\$5,768,935

Appropriation:

Estimated Revenue: \$23,206,767

Tax Levy – General City Purpose: \$22,310,967

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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11. Leonora Liz is requesting from the Board of Estimate to authorize Corporation Council and the City Treasurer to hold a tax lien sale on Saturday, December 17, 2022 at 10am in the Common Council Chambers, Second Floor, City Hall, 16 James Street, to offer for sale all properties which have delinquent taxes and assessment prior to October 1, 2021

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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12. Leonora Liz is requesting from the Board of Estimate for the authorization to re - levy 2021 water and sewer delinquent bills into the 2023 real property tax bills in the following amounts:

Unpaid Sewer: 403 Parcels = \$341,484.44

Unpaid Water: 404 Parcels = \$504,614.82

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
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13. Leonora Liz is requesting from the Board of Estimate to authorize the following transfer of funds within the 2022 City Budget to cover overdrafts:

FROM	TO	AMOUNT
A.1325.422 Personnel Training	\$71.93	A.1325.401 Travel Expense

A.1930.930 Judgement & Claims	\$5,103.88	A.1620.474 Rental -Parking Lots
A.9000.830 Social Security Payments	\$140	A.3010.408 Footware Allowance
A.9000.830 Social Security Payments	\$7,479.21	A.9000.870 Unused Sick leave
A.3120.100 Personal Services	\$78,202.16	A.3120.108 207C-Police
A.9000.810 Retirement System	\$1,823.84	A.1490.479 Public Works - Equipment Rental
A.9000.810 Retirement System	\$492.30	A.1420.479 Corp Counsel -Equipment Rental
G.9000.830 Social Security Payments	\$2,831.87	G.9000.840 Workmen’s Compensation
CD Fund Balance	\$126,000	CD.8668.457 Program Elements – Single/Multi Family

Upon a motion duly made by Chairman Masi and seconded by President Rodrigues, the above above action was approved.

AYES	NAYS
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- 14. Lawn Mowing Adjustment: 17 Independence Ave – denied
- 15. water/Sewer adjustment: Clemson Park BLdg#5- denied

Motion to adjourn @ 4:15 PM

Upon a motion duly made by President Rodrigues and seconded by Chairman Masi, the above action was approved.

AYES	NAYS
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Respectfully submitted,

L. Liz
Secretary