

**Minutes of Meeting  
Board of Estimate and Apportionment**

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The Board of Estimate and Apportionment met in the Common Council Chambers on December 1, 2022 at 4:05 PM.

Members

Mayor DeStefano  
President Rodrigues  
Ald. Masi(Absent)

Others Present

L. Liz                      W. Kelder  
J. Tawil                  J. Kleiner  
R. McCormack

1. Attached is a proposal from Granicus to provide the City of Middletown with an electronic meeting agenda management solution. The total cost for the first year is \$12,852. This will be funded through the City Clerk’s Office Budget for FY2023. We will not receive an invoice until the new year.

Richard McCormack is seeking approval from the Board of Estimates to have the program fully implemented in January of 2023.

Implementation of the agenda management solution will begin with the Board of Estimate and the Common Council and can be expanded, as needed/desired, to the other Boards within City government- at no additional cost. This agenda management tool will further increase transparency in our meeting process, providing quicker and easier access to agenda materials to both the Council and the residents of the City of Middletown.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

- 2 Attached are the 2023 Contracts for the Middletown Humane Society and the Port Jervis Humane Society to accept dogs from the City of Middletown’s Animal Control Officer (ACO), Dog Control Officer (DCO).

Richard McCormack is requesting that the Board of Estimate approve the agreement and authorize the Mayor to sign the agreement

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above Action was approved.

AYES	NAYS
2	0

- 3 Julisa Sierra is requesting from the Board of Estimate the authorization for the Treasurer to transfer funds within the Goldenarea Budget and the use of Donations in the General Fund to cover the cost of fuel for shuttle bus due to increase in cost for the remainder of 2022.

FROM	AMOUNT	TO
GA.5680.100	\$4,000	GA.5680.417
Personal Services		Gas & Oil

Upon a motion duly made by President Rodrigues and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
2	0

4. Maria Bruni is requesting from the Board of Estimate a temporary borrowing from General Fund. Balance in the amount of \$1,970,000 for the purchase of five properties for the purpose of the Future Infill Development Project and to establish the accounting line in the capital fund. This expense will be partially reimbursed in the amount of \$1,000,000 by the DASNY Grant.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above Action was approved.

AYES	NAYS
2	0

5. Jacob Tawil is respectfully requesting authorization to hire Bonnie Masci, former principal clerk of DPW who has since retired, as a part time employee to help fill the position of the current principal clerk Erica Letos, due to her moving out of state. We are hereby requesting the hourly rate of pay to be \$50.00 per hour. No transfer of funds is needed at this time. Please note that we are actively pursuing a permanent employee for this position.

Upon a motion duly made by mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

6. Due to Interstate Waste Services' negotiations with Orange County regarding the disposal agreement. There will be a 5% increase in the rate for the disposal of Solid Waste. The new rate per ton will be increased from \$80.00 to \$84.78. The rates will coincide with the Orange County contract dates which runs from January 1, 2023 - December 31, 2023.

Jacob Tawil is requesting a council resolution approving the new rate of \$84.78 per ton with IWS for hauling and disposal of City Municipal Solid Waste for the year 2023.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

7. Leonora Liz is requesting the following transfers within the General Fund:

FROM	AMOUNT	TO
General Fund Balance	\$35,613.57	A.3120.435 Police Department -College Program

To restore funds for College Programs in the Police Department.

FROM	AMOUNT	TO
General Fund Balance	\$75,000	H.0797.900 Burning Simulator Building

Establish a temporary borrowing from General Fund in the amount of \$75,000 towards the Fire Dept. - Burning Simulator Building Project. The \$75,000 will be reimbursed by DASNY.

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

Upon a motion duly made by Mayor DeStefano and seconded by President Rodrigues, the above action was approved.

AYES	NAYS
2	0

Motion to adjourn @ 4:17 P.M.

Upon a motion duly made by President Rodrigues and seconded by Mayor DeStefano, the above action was approved.

AYES	NAYS
2	0

Respectfully submitted,

Leonora Liz  
Secretary