

**BOARD OF EXAMINING PLUMBERS
CITY OF MIDDLETOWN
16 JAMES STREET
MIDDLETOWN, NEW YORK 10940
SEPTEMBER 14, 2021
MIDDLETOWN PLUMBING BOARD MEETING MINUTES**

1- Meeting called to order by Chairman W. Hadden at 4:10 PM in the Council Chambers of the City of Middletown.

2- Board members in attendance: W. Hadden – Chairman, V. Bruni – Licensed Master Plumber, M. Skinner – Journeyman Plumber, B. Smith – Deputy Commissioner / Plumbing Inspector. Board Members absent – J. Tawil PE – Commissioner of Public Works
City Representatives: none. Corporation Council A. Smith was invited to attend to discuss the 51% corporation ownership requirements but was not in attendance.
Guests in attendance: S. Dodd – Licensed Master Plumber, J. Hadden – Licensed Master Plumber, Ms. Ester Cruz – General Contractor.

3- Review and discussions of previous meeting minutes from June 20, 2019. There were no comments or questions. A motion was made to accept the previous minutes and was seconded by M. Skinner.

4- Old Business: There was no old business to discuss.

5- New Business:

a- Ms. Ester Cruz was given the floor to discuss her concerns regarding finding a licensed plumber for her upcoming work in renovating residential properties within the City of Middletown. Assistant Commissioner Smith (A.C. Smith) directed her to the list of Licensed Plumbers from the City's website. She indicated that she had tried to contact several plumbers and not one company returned her calls. A.C. Smith was concerned about this information and asked that Ms. Cruz contact him via e-mail (he provided same to her) to list which plumbers she had called. This is a matter of concern to all. A.C. Smith commented to all in attendance that it is very important that the property owners be responded to in an expeditious manner, even if that plumber can not handle the work.

b- Discussion of the licensed plumbers' 51% ownership of the corporation he / she represents. Without Corporation Council A. Smith in attendance to discuss and make recommendations the Board could not progress with any further discussion. Chairman W. Hadden read the letter of 09-01-21 that was sent to the Corporation Council into the minutes. A general discussion was held on the merits and pitfalls of not having the licensee not hold the 51% ownership in the Corporation or business he/she represents.

c- Assistant Commissioner of Public Works B. Smith reminded all in attendance and all other Middletown Licensed Plumbers of the following: 1- Street Opening Permits MUST be submitted 5 days prior to work commencement. Only true emergencies will be the exception. 2- Interior Plumbing Permit applications MUST be submitted, paid for and approved PRIOR to any work being commenced. This does not apply to True Emergencies, BUT a phone call to City Hall DPW to advise of the situation is required. A completed permit application is required prior to final inspection and sign-off.

DO NOT FILE YOUR APPLICATION AND THEN AT THE SAME TIME CALL FOR AN INSPECTION. THE INSPECTION WILL NOT HAPPEN!!!!

d- Review of the two (2) applications to take the Middletown Master Plumbers Exam.
At 4:45 PM, Chairman W. Hadden called for the meeting to be placed in Executive Session due to the sensitivity of the personal information contained in the applications. All guests were dismissed. It was determined there was a quorum with 4 of the 5 Board Members present.

d.1 Application of Mr. Kenneth Langlitz (dated 08-12-21) was opened for review and consideration. It appears that Mr. Langlitz currently holds a Master Plumbers License in the City of Poughkeepsie. The Board will reach out to the City of Poughkeepsie Building Department (Gary Beck – 845-451-4007) to discuss testing specifics, ie: relevancy to Middletown Exam and the Prometrics level of testing. There were three (3) deficiencies in the application. The Board voted to table the application and send Mr. Langlitz a letter addressing those deficiencies so that he may offer the corrections necessary to complete the application prior to further action by the Board.

d.2 Application of Mr. Timothy Hauser (dated 08-24-21) was opened for review and consideration. It appears that Mr. Hauser currently holds Master Plumbers licenses in several City's, Town's and County's within the State of New York for at least 20 years. There were four (4) deficiencies in the application. The Board voted to table the application and send Mr. Hauser a letter addressing those deficiencies so that he may offer the corrections necessary to complete the application prior to further action by the Board.

6- Schedule for next meeting: October 12, 2021 at 4:00 PM Common Council Chambers.
2nd. Floor of City Hall. COVID protocols will be in place.

7- Motion to adjourn was made and seconded by V. Bruni – Master Plumber.

With questions or concerns, please contact the Plumbing Board via mail at:

BOARD OF EXAMINING PLUMBERS

DPW OFFICE

CITY OF MIDDLETOWN, 16 JAMES STREET, MIDDLETOWN, NY 10940