

**Community Development Agency Meeting Minutes**  
**Tuesday, March 3, 2020**  
**7:45 PM; Common Council Chambers**

Called to order 7:49

**Roll Call** – Joseph DeStefano, Paul Johnson, Thomas Burr, Andrew Green, Jude Jean-Francois, Gerald Kleiner, Joseph Masi, Kate Ramkissoon, J. Miguel Rodrigues, Sparrow Tobin

Also present: Maria Bruni, Patricia Racine, Donald Paris

**Approval of Minutes** – 01/21/2020

Motion to approve minutes made by Johnson; seconded by Masi

Motion Carried: 10-0

**Financial Report** – Don Paris

Cash remains strong, primarily because of 70 Beattie sale.

Motion to accept report made by Johnson; seconded by Masi

Motion Carried: 9-0

Audit Presentation by Dan Zica of RBT

You have a clean audit report and clean report on internal controls. Net position at the end of the year is \$36,000 and net change at the end of the year was \$50,000.

**Executive Director's Report** –

I would like to thank the staff working on the audit, Patti and of course, Jean who handles the rehab part of this and of course Don Paris.

I would like to go over the 2019 Annual Report and the PARIS Report which will be submitted along with the audit to New York State. You all got a copy which was emailed to you for review.

We want to start moving on 186 Wickham and 198 Wickham we received bids on them and need your approval to accept Matthew J. Davies, the low bidder on the projects. There are resolutions and spread sheets for each property. We have a buyer for 186 Wickham and Eileen Clifford from PathStone, who is in the audience tonight is working on finding a buyer for 198.

**Bills and Communications** –

Gene Grillo: \$75.00

Federal Express – \$26.23

Times Herald-Record \$1.95

Motion to approve made by Masi; seconded by Johnson

Motion: carried 10-0

## **Old Business – none**

## **New Business –**

Resolution to accept the 2019 Audit, 2019 Annual Report and 2019 PARIS Report and to approve submission to New York State through the PARIS System.

Motion made by Masi; seconded by Johnson

Motion Carried 10-0

Resolution to accept a bid on 198 Wickham Avenue

Motion made by Johnson; seconded by Burr

Motion Carried 10-0

Resolution to accept a bid on 186 Wickham Avenue

Motion made by Johnson; seconded by Burr

Motion Carried 10-0

## **Adjournment**

Motion made by; Masi seconded by Johnson

Motion carried 10-0

Adjourned 7:55 pm.