

BOARD MEMBERS
ANTHONY T. AMELIO - CHAIRMAN
JOHN DEGNAN – VICE CHAIRMAN
ANDREW BRITTO
JUDY GREEN
JOSEPH M. DESTEFANO
WAYNE HAWKINS
DAVID MADDEN
MARIA BRUNI, ADMINISTRATIVE DIRECTOR
PATRICIA RACINE, SECRETARY
JOHN NAUMCHIK, TREASURER
ALEX SMITH, IDA COUNSEL

**Industrial Development Agency
City of Middletown**

**City of Middletown
Industrial Development Agency
MEETING MINUTES
January 28, 2020; 4:30 p.m.
Mayor's Office; City Hall**

Meeting called to order at 4:30 pm

1. ROLL CALL: Present: Joseph DeStefano, Judy Green, Wayne Hawkins, David Madden
Absent: Anthony Amelio, Andrew Britto John Degnan
Also, in attendance: Maria Bruni, Patricia Racine, John Naumchik and Alderman Masi

2. APPROVAL OF MINUTES – 12/23/19
Motion to approve made by Hawkins seconded by DeStefano
Motion carried: 4-0

3. TREASURERS REPORT – as of December 31, 2019

DeStefano: So, the \$119,000 is available to use, barring the PILOTS?

Naumchik: Yes.

Green: Is somebody asking for it?

DeStefano: No, but with all of the downtown stuff going on. I want to keep it in mind. In case we can't complete some of our big projects like Erie Way. The Pavilion which the Runner's Club is donating to is one of the last items and is an alternate for funding through the DRI. Another words if everything else is done and we don't have any money left in the budget then that won't get done.

Green: We can't use this money for it, can we?

DeStefano: Well, we'll get an opinion from our counsel, but it has public benefit to it for the farm market and other events.

Bruni: Oh, yes, there is a fee. The BID brings in about \$10,000 but also has employees who cover the farm market.

Green: Then Goshen must be making a killing on theirs.

Motion to accept treasurer's report made by DeStefano; seconded by Green

Motion carried: 4-0

4. BILLS AND COMMUNICATIONS –

A letter from NYS Economic Development indicating the 2020 bond allocation available to the Industrial Development Agency is \$486,763.

DeStefano: What does that mean?

Bruni: That's the bonding that is available for us.

DeStefano: So, we can use that for projects.

Bruni: Yes.

The NYS Dept of Labor sent a form letter notifying IDAs that should the agency undertake any public works project that a fee must be paid. The notification must be signed by the Executive Director and returned to NYS.

Bruni: We have to go live for our meetings as required by NYS. That is new this year. So, we will probably do Channel 20 and archive on our website.

Hawkins: Have we seen any businesses expanding out of the Accelerator.

Bruni: I did get one call just this week but that is the only one.

Madden: Do they still have room up there for more people.

Bruni: I have sent people up there...

5. UNFINISHED BUSINESS - None

6. NEW BUSINESS –

Nomination and election of Chairperson

Anthony Amelio nominated by DeStefano; seconded by Hawkins

Motion Carried 4-0

John Degnan nominated as vice chairperson by DeStefano; seconded by Hawkins

Motion Carried 4-0

Appointment of officers: Maria Bruni, Administrative Director; John Naumchik, treasurer; Patricia Racine, secretary.

Nominated by Hawkins; seconded by DeStefano

Resolution to approve and adopt Bylaws

Motion made by DeStefano; seconded by Hawkins

Motion carried: 4-0

Resolution to approve and adopt Mission Statement

Motion made by Hawkins; seconded by DeStefano

Motion carried: 4-0

Resolution to approve and adopt Policies

Motion made by DeStefano; seconded by Hawkins

Motion carried: 4-0

Fiduciary Agreements and Certificates of Independence were signed

Board self-evaluation was completed.

7. ADJOURNMENT

Motion for adjournment made by Hawkins; seconded by Green

Motion carried 4-0

Meeting adjourned 4:43