

BOARD MEMBERS
DAVID MADDEN - CHAIRMAN
WAYNE HAWKINS – VICE CHAIRMAN
ANDREW BRITTO
ANTHONY JOSEPH CANTOLI
JOSEPH M. DESTEFANO

MARIA BRUNI, ADMINISTRATIVE DIRECTOR
PATRICIA RACINE, SECRETARY
JOHN NAUMCHIK, TREASURER
ALEX SMITH, IDA COUNSEL

**Industrial Development Agency
City of Middletown**

**City of Middletown
Industrial Development Agency
MEETING MINUTES
February 16, 2021; 4:30 p.m.
Council Chambers; City Hall**

Meeting called to order at 4:30 pm by acting chair David Madden

1. ROLL CALL: Present: Andrew Britto, Joseph Cantoli, Joseph DeStefano, Wayne Hawkins, David Madden

Also in attendance: Maria Bruni, Patricia Racine, John Naumchik

2. APPROVAL OF MINUTES – 11/24/20

Motion to approve made by DeStefano seconded by Hawkins

Motion carried: 4-0; 1 abstention

3. TREASURERS REPORT– John Naumchik

See attached report as of January 31, 2021

Motion to accept treasurer's report made by Britto; seconded by Hawkins

Motion carried: 5-0

4. BILLS AND COMMUNICATIONS – None

Maria Bruni conveyed the resignations of Anthony Amelio, John Degnan and Judy Green.

Judy Green has resigned from the board, she has other volunteer avenues that she has become more involved in. She would like to thank the board. Judy has been a board member for at least 15 years and so we truly appreciate her time and like to thank her for her service.

Anthony Amelio, our Chairman has also decided to resign. He would like to thank the City and the board. He's looking forward to spending more time in Florida. He says it has been a great opportunity for him to serve.

John Degnan is also retiring from the IDA, but will continue his service with the BID.

5. UNFINISHED BUSINESS –

DeStefano: Have there been any applications? Any from Classy Leather?

Bruni: There are no applications at this time.

Approved 3/16/21

6. NEW BUSINESS –

Nomination and election of Chairperson

The nomination of David Madden made by DeStefano; seconded by Britto

Motion carried: 5-0

Nomination and election of Vice Chairperson

The nomination of Wayne Hawkins made by Britto; seconded by DeStefano

Motion carried: 5-0

Appoint Officers: Administrative Director, Treasurer, Secretary

The appointment of Maria Bruni, Administrative Director; John Naumchik, Treasurer; Patricia Racine, Secretary made by DeStefano; seconded by Britto

Motion carried: 5-0

Resolution to approve and adopt Bylaws

Motion to approve made by Hawkins; seconded by Britto

Motion carried: 5-0

Resolution to approve and adopt Mission Statement

Motion to approve made by Britto; seconded by DeStefano

Motion carried: 5-0

Resolution to approve and adopt Policies

Motion to approve made by Britto; seconded by Hawkins

Motion carried: 5-0

Sign Fiduciary Agreements

Sign Certificates of Independence

Complete board self-evaluation

7. ADJOURNMENT

Motion for adjournment made by DeStefano; seconded by Britto

Motion carried 5-0