

# MIDDLETOWN RECREATION COMMISSION MINUTES

Wednesday, May 11, 2022

The Middletown Recreation Commission held their monthly meeting on Wednesday, May 11, 2022 at 7:30 p.m. in the Recreation & Parks Department gymnasium building located at 393 County Route 78.

**ATTENDANCE:** Chairman Daniel Higbie, Wayne Hawkins, Shawna Strenfel, Alderman Jerry Kleiner and Superintendent Raelynn Bertholf.

Absent: Vice-Chairman Anthony Williams and Lynnette Williams.

**GUESTS:** None

**CORRESPONDENCE:** Nothing to report.

**MINUTES OF PREVIOUS MEETING:** Minutes from the February 9, 2022 meeting were accepted by Shawna Strenfel; seconded by Wayne Hawkins.

**AUDIT:** Program Revenues for:

April 2022 totaled:	\$15,620.00
'22 Grant and Donations Received	\$0.00
'22 Year-to-Date Revenues	\$37,083.00

**SUPERINTENDENT'S REPORT: Personnel** – All full-time workers working. Three seasonal employees working in our Parks Department. Two Reservoir part-timers and 1 park patrol employee started for the season. All programming positions are full besides Lacrosse Coach (cancelled program).

**Activities** – FREE: Teen and Youth Open Gym Basketball, Teen Boxing, Storytime, Youth Fitness and Zumba.

**PAID:** Let's Play Gym Time, Boxing Training, Youth Martial Arts, Pre-School, Youth Breakdancing Clinic, Kitchen 4 Kids, Spring Soccer Clinic, Foundations of Dance Program, Cheerleading Clinic, Crochet Clinic, Tennis Registration, Little People Playtime Registration, Spirit Camp Registration and Sports Camp Registration.

**Maintenance** – Wolslayer Field Project; cleaned site and completed final grading, construction fence going up around track, bleachers ordered and breaking ground in a week for pole barn building. Watts Park upkeep. Daily mowing. Daily garbage removal in parks. Reservoir Trails; Regular upkeep, new garbage cans installed, Vanduzer bathroom ¾ way finished and hopefully opening in a few weeks. Frank Shorter Way walkway is ½ way complete. Starting to clean off the pool decks including power washing.

**RECREATION & PARKS COMMITTEE:** Alderman Kleiner had a recent constituent meeting and spoke about few questions and concerns they had. They wanted to know what was going on with Frank Shorter Way; The Superintendent informed him that project was put on hold so our maintenance department could finish work at the Vanduzer bathroom project and prepare Wolslayer Field for the track installment. They wanted to know why there is no bathroom at Maple Hill; The Superintendent informed him that the Kiwanis Shelter has a porter potty in the parking lot and the pool house has bathrooms that are open on weekends only until Memorial Day weekend when they will be open every day for summer season. They wanted to know if Fancher Davidge Park was getting any new playground equipment; The Superintendent informed him new playground equipment was ordered however it is on backorder. They had concerns about Maple Hill Pool; The Superintendent informed him that Alderman Johnson and Alderwoman Ramkisson were tasked with asking the local residents

their thoughts and ideas about having a community pool. Wayne Hawkins attended their constituent meeting where maple Hill pool was discussed.

**OLD BUSINESS:** Reported out the transportation to the Wednesday night open gym is averaging between 8-10 participants per night. Lynnette Williams will be asked to find 2 student representatives who will begin in September. The Recreation Department staff nominated 2 individuals for the Annual Youth Bureau Award Ceremony and they were both selected to receive awards. The department is still in dire need for an additional Maintenance Department full time worker.

**NEW BUSINESS:** Reported out the Middletown Recreation Department supports the MPD with Active Bystander for Law Enforcement Project. The tennis program was revamped allowing us to increase revenues and run the program efficiently. At this time, we do not have a location for Sports Camp and the last option would be Fancher Davidge Park. We are not running the Adventure Program due to lack of program directors. We have enough full time and part-time employees to open Sproat Street Pool and War Memorial Pool. Budgeting for the new ice-skating rink including supplies, maintenance and programming will begin. The Kiwanis Club will be donating a new Trex bench from a recycling program they participated in.

**ANNOUNCEMENTS:** Wayne Hawkins thanked the Superintendent along with everyone else.

**ADJOURNMENT:** 8:22pm motion made by Wayne Hawkins, Seconded by Dan Higbie.

**NEXT MEETING:** The next meeting will be held on **Wednesday, June 15, 2022** at 7:30 p.m. in the Recreation & Parks Department gymnasium building located at 393 County Route 78.

Respectfully submitted,

*Raelynn Berthoff, Superintendent of Recreation*