

Marriage License Requirements

Marriage licenses are issued in the City Clerk's Office by appointment only.

All documents below must be scanned and emailed to marriage@middletown-ny.com. We will check all documents and email you an application which must be totally completed and emailed back to us. You will receive a call for an appointment to come into City Hall to sign all documents and will be issued the license. Timing of this process will take about 2 weeks to complete according to our back log of applications and the timing of our reports due at the end of the month.

Both parties must appear in person for the signatures of the marriage license. The fee for a marriage license is \$40.00, payable in cash, check/money order, and made payable to The City of Middletown. Credit/debit cards are accepted.

Marriage licenses may be issued to: Persons 18 and over with appropriate identification. **Marriage involving a minor under 17 years of age is prohibited by the new law.** Issuance of a Marriage License to a minor at least 17 years of age but under 18 years of age requires approval of both parents and written approval of a justice of the Supreme Court or of a judge of the family court, having jurisdiction over the town or city in which the application is made.

1. You must provide one of the following proofs of age and identity:

- Original or certified copy of your birth certificate,
- Original or certified copy of naturalization papers.

******* Documents that are defaced, taped, laminated, photocopied, expired or ripped will not be accepted. Social security cards are not an acceptable form of identification.**

2. In addition to the above, you must also provide one of the following identity related documents:

- Current driver's license
- Passport
- Immigration record
- Military identification card or other government issued identification

If either party has a previous marriage you must have the following:

- Original/Certified copies of any/all divorce papers must be provided
- Certified copy of death certificate of former spouse must be provided

All documents must be in English or must be translated by a certified translator. **A translation that is notarized is not a certified document.**

Certified Translators:

- Arturo A. Delgado, phone, 845-765-0197, fax 845-765-0197
- Christiana Martinez, phone, 914-850-1417, fax 1-800-291-0757
- Diana Velasques, phone, 845-421-6295

The marriage license is not good for the first 24 hours after it is issued; license only remains valid for 60 days after issuance.

Please note: All documents will be reviewed to ensure that they adequately meet the purpose of identifying the applicant. If you are unsure about your identification documents, please call the City Clerk office at 845-346-4166.

The following Judges perform marriage ceremonies. Call for appointment.

Mayor Joseph M. DeStefano (Wed. only) 845-346-4100