

CITY OF MIDDLETOWN TAXI LICENSE APPLICATION INSTRUCTIONS

Answer ALL Questions:

Answer **all** questions on the application. Any unanswered questions on an application may be looked upon in a negative manner and could possibly delay processing.

Fingerprinting:

All fingerprinting will be handled by Morpho Trust USA. Locations and appointments for fingerprinting can be accessed via the internet (www.indentogo.com) or by telephone.

Internet Scheduling:

- Fingerprint processing appointments can be scheduled by visiting the Morpho Trust website at www.indentogo.com.
- Print the "Confirmation Page" and bring it to the fingerprinting appointment.

Toll Free Call Center Scheduling:

- Call Morpho Trust USA toll free call center at (877) 472-6915.
- The Morpho Trust USA Operator will issue a Confirmation Number. Write down the Confirmation Number and bring it to the fingerprinting appointment.
- Appointment scheduling via the call center is available 9AM - 9PM Monday through Saturday.

The applicant must bring the following items/documentation to their fingerprinting appointment:

- Photo ID and a second form of identification.
- Confirmation Page (from the internet) or Confirmation Number (from the telephone).
- Fingerprinting processing fee as set by Morpho Trust USA. Payment shall be made directly to L-1 Identity Solutions via their website or at the time of your appointment. Cash **will not** be accepted at the L-1 Identity Solutions site. Contact L-1 Identity Solutions for payment options.
- City of Middletown Police Department **ORI#** is **NY0350100**.

L-1 Identity Solutions will issue the applicant 2 receipts after they have been fingerprinted. Attach one of these receipts to the **completed** application and submit them to the Records Division located at the City of Middletown Police Department.

Photographs:

You will be contacted by the City of Middletown Police Department's Community Policing Unit Commander to schedule an appointment to have your taxi license photo taken. If you have any questions in regards to appointments, please call 845-346-4032.



**City of Middletown
Middletown, New York
APPLICATION FOR TAXICAB DRIVER'S LICENSE
FEE: \$100.00**

Date of Application _____ Taxi License Number _____

I, the undersigned, do hereby make application to drive a taxicab in the City of Middletown, New York pursuant to Section 433 of the Code of the City of Middletown as adopted and amended and provide the following information for said application:

Name: _____

Home Address: _____

Home Phone _____ Cell Phone: _____

Date of Birth _____ SS# _____

Age: _____ Eyes: _____ Height: _____

Sex: _____ Hair: _____ Weight: _____

Place of Birth: _____ Are you a U.S. Citizen Yes _____ No _____

If Naturalized, give date of papers and court by which granted: _____

Certificate No. _____

List former address in the past five years:

Length of time as a resident of the City of Middletown: _____

List former employer's names and address from the past five years:

Application for TAXICAB DRIVER'S LICENSE

Can you read and/or write English? Yes: ____ No: ____

Are you in good health with good eyesight? Yes: ____ No: ____

Do you have any addiction or current impairment due to any type of substance use? Yes: ____ No: ____

State Driver's License: Yes: ____ No: ____ State Driver's License Number: _____

Do you currently possess a City of Middletown Taxi License: Yes: ____ No: ____

If yes, Date of Expiration: _____

Has your driver's license ever been revoked or suspended? Yes: ____ No: ____

If yes, explain:

Have you ever been convicted of a traffic infraction? Yes: ____ No: ____

If yes, explain:

Do you have any physical or mental disabilities of which you are aware of that would interfere with the proper control and management of a motor vehicle?

Yes: ____ No: ____ If yes, explain:

Signature of Applicant

Date

I, _____, being duly sworn, deposes and says that he/she is the individual making the foregoing application for a licensed taxicab, and that the answers to the foregoing questions and other statements contained therein are true and correct according to the best of his/her own knowledge.

Subscribed and sworn to before me this

_____ Day of _____

Notary Public

Application for TAXICAB DRIVER'S LICENSE

THE FOLLOWING QUESTIONS MUST BE ANSWERED

Are you now undergoing Criminal Court action of any kind? Yes _____ No _____
If yes, explain: _____

Have you ever been convicted of any felony or misdemeanor? Yes _____ No _____
If yes, explain: (Include dates, arresting agency, disposition, etc.)

Applicant Signature

State of New York
County of Orange ss:
City of Middletown

_____, _____ being duly sworn, deposes and says
that he/she is the individual making the foregoing application for a taxicab driver's license;
that the answers to the foregoing questions and other statements contained therein are true of
_____ own knowledge and belief.

Sworn to before me this _____ day of _____, 20____

Notary Public Signature

To BE FILLED OUT BY THE CHIEF OF POLICE OR HIS DESIGNEE

Felony Conviction Yes: ____ No: ____

If Yes: Date: _____

Charge: _____

License approved: _____ Disapproved: _____

Chief of Police or designee's signature

Date

To BE FILLED OUT BY THE POLICE DEPARTMENT OFFICE

A fee of \$100.00 was collected on _____

License Number: _____ Issued on: _____

Date License was approved: _____

Signature of Officer in Charge

Date

VOUCHER OF FORMER EMPLOYER

Name: _____

Address: _____

Phone #: _____ Cell Phone #: _____

1. Is the applicant related to you? Yes _____ No _____
If yes, how? _____
2. How long was applicant in your employment? _____
3. Was his/her work and character satisfactory? _____
4. Would you employ him/her now if the opportunity were offered? Yes _____ No _____
5. Why did he/she leave your employment? _____

State of New York
County of Orange
City of Middletown

_____ being duly sworn, deposes and says that he/she is a former employer of the applicant herein mentioned and that he/she has observed his conduct and found him to be honest, sober and of good character; and that he/she knows nothing to prejudice his/her rights to drive a taxi in the City of Middletown.

Signature

Address

Sworn to before me this _____ day of _____, 20____

Notary Public Signature

Voucher #1

Voucher #1 must answer the following questions:

Name: _____

Address: _____

Phone #: _____ Cell Phone #: _____

Occupation of voucher #1 _____

1. Is the Applicant related to you? Yes _____ No _____

If yes, how? _____

2. Has the applicant ever been in your employment? Yes _____ No _____

If yes, how? _____

3. Would you employ him/her now, if the opportunity could be offered? Yes _____ No _____

Explain: _____

4. Is the applicant, to your knowledge, addicted to any type of substance use? Yes _____ No _____

State of New York
County of Orange
City of Middletown

_____ being duly sworn, deposes and says
that he/she has known the applicant herein mentioned for a period of
_____; that he/she has observed his conduct during the period so stated
and found him/her to be honest, sober and of good character, civil in manner and behavior;
that he/she knows nothing to his/her prejudice and recommends him/her to the City Clerk as
a fit person to be licensed as a driver of a taxicab.

Signature

Residence

Business Address

Sworn to before me this _____ day of _____, 20__

Notary Public Signature

Voucher #2

Application for TAXICAB DRIVER'S LICENSE

Voucher #2 must answer the following questions:

Name: _____

Address: _____

Phone #: _____ Cell Phone #: _____

Occupation of voucher #2 _____

5. Is the Applicant related to you? Yes _____ No _____

If yes, how? _____

6. Has the applicant ever been in your employment? Yes _____ No _____

If yes, how? _____

7. Would you employ him/her now, if the opportunity could be offered? Yes _____ No _____

Explain: _____

8. Is the applicant, to your knowledge, addicted to any type of substance use? Yes _____ No _____

State of New York
County of Orange
City of Middletown

_____ being duly sworn, deposes and says
that he/she has known the applicant herein mentioned for a period of
_____; that he/she has observed his conduct during the period so stated
and found him/her to be honest, sober and of good character, civil in manner and behavior;
that he/she knows nothing to his/her prejudice and recommends him/her to the City Clerk as
a fit person to be licensed as a driver of a taxicab.

Signature

Residence

Business Address

Sworn to before me this _____ day of _____, 20__

Notary Public Signature