

City of Middletown



**BUREAU OF FIRE PREVENTION
ELEVATOR PERMIT APPLICATION**

Please complete the information below and return to Fire Inspector Adkins with necessary documents for the issuance of your elevator permit.

Be advised that this permit is required to operate your elevator/lift. The Bureau of Fire Prevention requires that a certificate of inspection by a licensed QEI inspector, along with your service company's certificate of liability insurance and 24 hour contact information, must be on file with this office as per NYS code. This permit must be conspicuously posted within each elevator car. If for any reason the permit is not displayed or is out of date, you must cease use of the elevator until a valid permit is posted.

Property Name: _____ Property Location: _____

Emergency Contact: _____ Contact #: _____

Location of Elevator: _____

Inspection Company: _____ Contact #: _____

Inspection Date: _____ Expiration Date: _____

Fire Department Emergency #: 845-343-4000

SECTION 606 ELEVATORS, ESCALATORS AND DUMBWAITERS

606.1 General. Elevators, dumbwaiters and escalators shall be maintained in compliance with ASME A17.1. The most current certificate of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, be available for public inspection in the office of the building *operator* or be posted in a publicly conspicuous location *approved* by the *building official*. The inspection and tests shall be performed at not less than the periodic intervals listed in ASME A17.1, Appendix N, except where otherwise specified by the *authority having jurisdiction*.

606.2 Elevators. In buildings equipped with passenger elevators not less than one elevator shall be maintained in operation at all times when the building is occupied.

Exception: Buildings equipped with only one elevator shall be permitted to have the elevator temporarily out of service for testing or servicing.

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