



CITY OF MIDDLETOWN PROCEDURES FOR FILING APPLICATIONS FOR ELECTRICIAN'S LICENSE

SECTION I. Applicants shall secure an application blank from the City Clerk's office. Upon completion and payment of the examination fee of \$15.00, the application will be turned over to the Secretary of the Electrical License Board. The application will be processed and the applicant notified to appear for examination.

SECTION II. Examination will be based upon standard electrical practices, procedures and requirements outlined in the Municipal Ordinance and the National Electrical Code.

SECTION III. Within ten (10) days after the examination, applicant will be notified as to the results of the examination.

SECTION IV. License fee (Class A,B,C) is \$300.00/ Renewal is \$200.00 per calendar year.

SECTION V. The minimum qualifications of the applicant shall be a diploma or certificate from a recognized electrical or trade school, together with at least five (5) years of practical experience, or in lieu thereof, at least seven (7) years of satisfactory practical experience in the general electrical construction trade.

SECTION VI. Applications which are not fully completed (including photograph, notary signature and fees) will be rejected. Your special attention is drawn to the fact that all statements of experience and education **MUST** be substantiated with suitable documentation.

Date Application Received: _____
Date Fee Received: _____
Interview _____
First Examination _____
Second Examination _____
License Issued No. _____

1-1/2" x 1-1/2"
Photograph taken
within thirty days
(30) of date of
application

**APPLICATION FOR A MASTER ELECTRICIAN'S LICENSE
CITY OF MIDDLETOWN, NEW YORK**

License Applied For: Class "A" Class "B" Class "C"
\$300 \$300 \$300

FOR INDIVIDUAL:

Name _____
Address _____
City/Town _____ County _____
Telephone No.: _____ Email _____

FOR CORPORATE OR ASSUMED NAME:

Corporate or Assumed Name _____
Principal Office _____
City/Town _____ County _____
Individual Supervisor's Name _____
Address _____
City/Town _____ County _____
Telephone No.: _____

Following information to be supplied for individuals who will hold license **OR** is to be named as supervisor:

Date of Birth _____

Do you have the legal right to accept employment in the United States? _____

Have you ever been convicted? _____

If yes, please explain. _____

Give the name, address and occupation of two persons who are not related to you by blood or marriage to whom this Board may apply for information concerning the applicant.

Name _____

Address _____

Occupation _____

Name _____

Address _____

Occupation _____

How many years of apprenticeship did you serve in the trade? _____

Where? _____

How many years did you serve as a journeyman in the trade? _____

Have you had practical experience in the electrical field as a supervisor, foreman or superintendent? If so, explain (where) _____

How many persons did you supervise? _____

How many apprentices? _____

Did you have to train apprentices? _____

Are you a member of any trade organization or association? _____

If so, give the name _____

Signature of Applicant _____ Date _____

Applicant: Do Not Write in this Space.

The Board of Electrical Examiners hereby (Grants) (Denies) the license applied for in this application.

Chairman

Date

Schools Attended (Grammar, High, College, Trade School or other Technical Training)	Length of Attendance	Were You Graduated	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*Applicant: Include documents to substantiate the above with application.

Present employer _____
(If self-employed, so state)

Address _____

Exactly what work do you do in your present position _____

How long have you worked for your present employer _____
(Or been in your present business)

If your present employer is a firm or corporation, give the name and position of the person connected with the firm or corporation who is your immediate superior and to whom the Board may refer for information concerning you. (If you are a principal in your own business, list all other principals.)

Give the name and address of every person, firm or corporation by whom you have been employed for the past five (5) years and state the nature of your employment in each case.

Name of Employer	Address	Nature of Employment	Length of Time Employed
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Applicant: Include proof of employment with application.

(Use additional sheets if necessary and fasten to this sheet firmly.)

State of New York)
County of)

Individual

On this day of , 20 before me personally came

to me known and known to me to be the individual described in and who executed the foregoing instrument, and he duly acknowledged to me that he executed same.

State of New York)
County of)

Corporation

On this day of , 20 before me personally came

to me known, who being by me duly sworn did depose and say that he resides at
and that he is the of the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation, and that he signed his name thereto by like order.
